

Finance and Resources Committee Action List

Item 06bi

Meeting Date	Agenda Item Number	Action	Person/s Responsible	Comments	Date Due	Date Completed	Status of Action
26/09/2023	10	Annual Staff Attendance Report - Director of People and Culture to collate costing information in relation to the cost of staff absence within the College and include National statistics, if available.	Director of People and Culture		01/09/2024		Live
28/11/2023	8	Annual Procurement Report - J Evans agreed to liaise with the Procurement Team and add the information requested by a Board member to the next Procurement Update Report; in terms of contracts under £4m, what percentage does the College receive community benefits for and the numbers involved.	Vice Principal Operations		01/11/2024		Live
28/11/2023	9	People and Culture Services Update - a report to be produced, for a future meeting of the Board of Management on the pros and implications of closing the East End and Easterhouse Campuses over Easter, summer and October week breaks, including an Equality Impact Assessment.	Principal and Vice Principal Operations	The campus buildings i.e. Easterhouse and East End are being left open during holiday periods and this is being monitored for useage. If it is decided to close these buildings in the future over holiday periods then a paper will be presented to this effect.	12/06/2024	01/05/24	Completed
15/03/2024	7	Finance Report A report be consdiered by the Remuneration Committee on VS, after the Easter Break	Principal, Vice Principal Operations and Vice Principal Curriculum and Quality Enhancement		02/05/2024	02/05/24	Completed
15/03/2024	9	Quarter 2 and 3 absence information will be included in the report brought to the Committee on 4 June 2024 – Director of People and Culture; and	Direct of People and Culture		04/06/2024	04/06/24	Completed
15/03/2024	9	the industrial action information collated and circulated by Colleges Scotland be brought to a future meeting of the Committee and to the Board of Management – Principal and Director of People and Culture.	Principal	This was provided to members in the Principal's Update Report	20/03/2024	20/03/24	Completed